

Forrest Pond Lodge
Caterers Facility Usage Contract---Due 30 days prior to event

Name of Business: _____

Address: _____

City, State Zip _____

Contact Name & Title: _____

Cell Phone: _____ Email: _____

Name of Event & Date: _____

Caterer desires to use Forrest Pond Lodge to provide catering service to its Renter and guests. Set up and breakdown must fall between contracted time. Caterer is aware Forrest Pond Lodge does *not* provide any food items, beverages, linens, tableware, serving ware, cooking ware, and other materials associated with catering necessary to properly execute the services contracted with the Forrest Pond Lodge Renter and guests. Under renter's contract, caterer will have access to bagged ice for use during renter's event.

Caterer agrees and warrants that there shall be no alcohol served to persons under age 21 or visibly intoxicated. Alcohol is not allowed to be sold at cash bars nor are kegs allowed. Only beer and wine can be served at The Venue facility. Caterer is aware that a Host Liquor Liability Insurance Certificate must be attained by the Renter and presented to a Forrest Pond Lodge Representative 30 days prior to the event if alcohol is to be served by Caterer. Alcohol can not be served if certificate is not attained.

Provided: Refrigerator/freezer, stove, oven, microwave and dishwasher, (16) 5ft round tables, (4) 4ft round tables, (10) 6ft rectangle tables, (2) 5ft rectangle tables, (160) white resin wedding chairs for indoor/porch/patio use only, (10) 8ft wood table sets with (20) detachable wood benches, additional (9) wood benches & (7) 32-gallon trashcans & bags.

Caterer agrees to complete posted kitchen clean-up list in a timely manner. Rental equipment acquired by caterer must be taken with caterer or placed on wood tables downstairs for a *pre-arranged* pickup time on the following Monday 8am-12pm.

Undersigned agrees to hold harmless facility from all loss, liability, and claims of injury of persons or their property arising from the use of this property.

Caterer Signature _____ DATE: _____

Mail to office: Forrest Pond Lodge 220 Palm Island Circle Jesup, GA 31545

**Forrest Pond Lodge welcomes visitors by appointment only on
Mondays, Tuesdays and Wednesdays 9am-5pm.
On behalf of the privacy of our guests we can not accept drop-in visitors.**